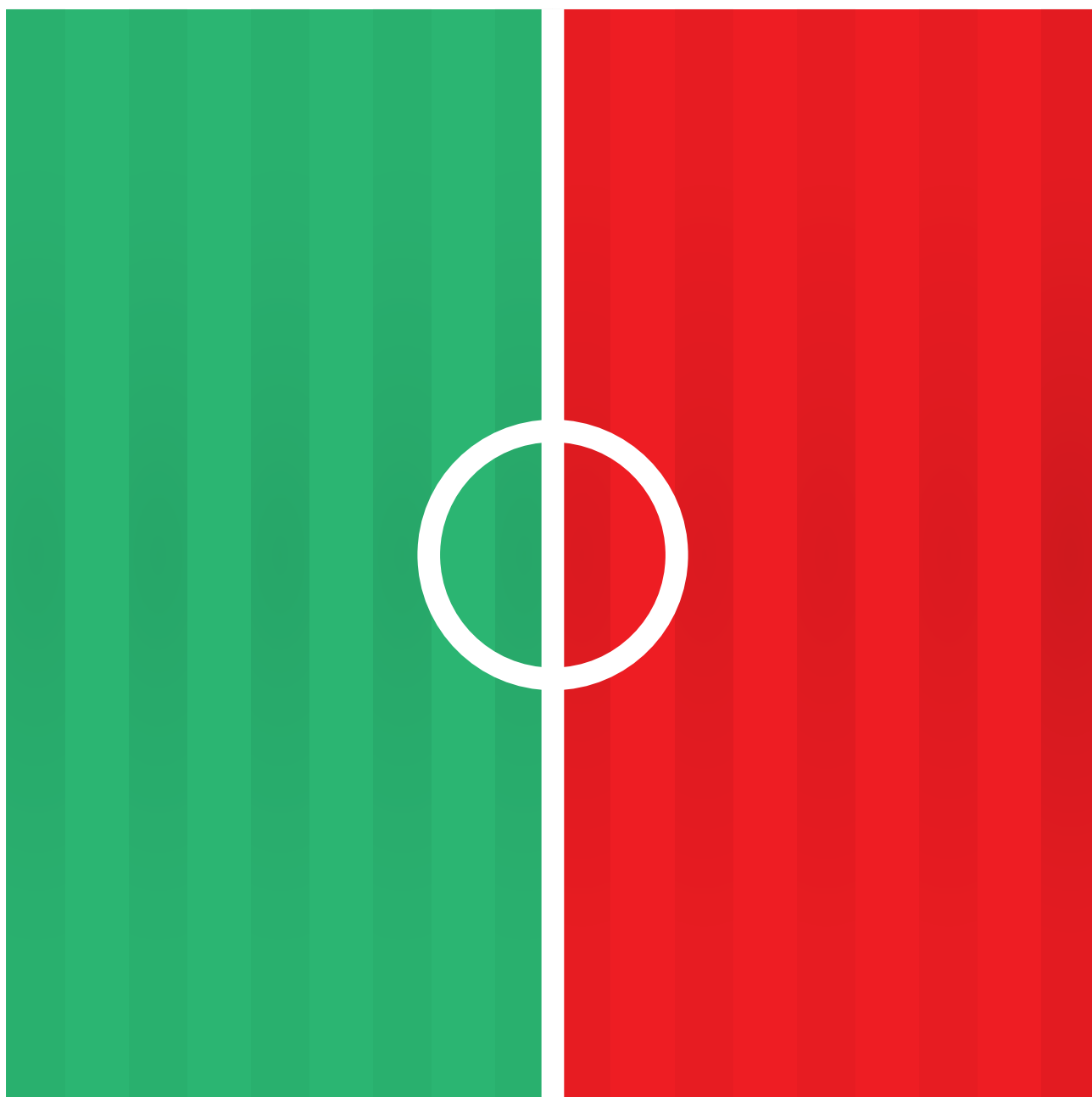


# STATUTES OF THE PORTUGUESE FOOTBALL FEDERATION





# Statutes of the Portuguese Football Federation

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## STATUTES OF THE PORTUGUESE FOOTBALL FEDERATION

### Designations and Definitions

The terms given below denote the following:

**Sports Agent:** A member of a social body, of the standing and ad-hoc committees and the ordinary member of the Portuguese Football Federation, official, delegate, referee observer, referee, player, coach, match agent, players' agent, fitness trainer, technical secretary, doctor, masseur, technical assistant, security coordinator, steward in accordance with the law, worker, adviser, employee and other person in charge of technical, medical and administrative issues at the Fédération Internationale de Football Association, a Confederation, National Association, District or Regional Association, League, Club or Sports Society.

**Match agent:** Natural person holder of a licence of the Fédération Internationale de Football Association or the Union des Associations Européennes de Football for the organisation of friendly matches and tournaments.

**District or Regional Association:** Club association situated and organised in a certain geographical area which supervises the promotion and practice of football within the scope of its competitions, recognised by the Portuguese Football Federation.

**ANDIF:** National Association of Football Officials.

**ANEDAF:** National Association of Sports Physiotherapists and Football Masseurs

**AMEF:** National Association of Football Doctors;

**ANTF:** National Association of Football Coaches;

**APAF:** Portuguese Association of Football Referees;

**Code of Ethics (Fédération Internationale de Football Association):** Code that considers sports as a socio-cultural activity which enriches society and friendship between nations, provided it is done loyally, refusing cheating, the art of using astuteness within the respect for the rules, doping, physical or verbal violence, inequality of opportunity, excessive commercialisation and corruption.

**Competition of a professional nature:** Competition recognised by the member of the Government responsible for the area of sport, upon request by the President of the Portuguese Football Federation.

**Competition of a non-professional nature:** Competition recognised by the FPF which is not covered by the definition of competition of a professional nature.

**Confederation:** A group of Associations recognised by the Fédération Internationale de Football Association and belonging to the same continent or similar geographic area.



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**Association:** Football Association Member of the Fédération Internationale de Football Association and of the Union des Associations Européennes de Football.

**FIFA:** Fédération Internationale de Football Association.

**FPF:** Portuguese Football Federation.

**Football:** The game controlled by FIFA and organised in accordance with the Laws of the Game.

**IFAB:** Body with power to lay down and alter the Laws of the Game.

**Amateur player:** Practitioner of football who exercises the sports activity by entering a sports commitment without remuneration or without obtaining, directly or indirectly, any other material or financial profit, except for the amount received for the reimbursement of expenses.

**Professional player:** Practitioner of football who, upon the conclusion of a sports contract, exercises the sports activity as an exclusive or main profession, obtaining a remuneration therefor.

**LPFP:** Portuguese League of Professional Football.

**Registered or affiliated member:** Natural or legal person that has been admitted into membership of FPF by virtue of their registration or affiliation with the FPF, the LPFP or the relevant District or Regional Association.

**Ordinary Member:** Legal person governed by private law operating on a non-profit-making basis and admitted as such into the FPF.

**Hondt Method:** Proportional representation system in which the total number of votes obtained for each candidature is successively divided by the divisors: (1, 2, 3, 4, 5 etc.), and the mandates are allocated, by decreasing order, to the highest quotients which result from the divisions operated, until all the mandates have been exhausted and so have been all the possibilities of emerging equal quotients to which a mandate still corresponds.

**SJFP:** Professional Football Players National Union.

**Sports Society:** society formed in accordance with the legal regime of the sports societies.

**Ordinary Court:** Sovereign body with power to administer justice in legal disputes which are not reserved to a special sports jurisdiction.

**Court of Arbitration of the FPF:** Court composed of arbitrators, which is formed in accordance with the statutes to settle disputes that are beyond the competence of the remaining jurisdictional bodies, or that are accessible by virtue of the law, and which shall hear disputes that are submitted to it.



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## Statutes of the Portuguese Football Federation

**Court of Arbitration for Sport:** Tribunal Arbitral du Sport (CAS/TAS), situated in Lausanne.

**UEFA:** Union des Associations Européennes de Football.

Terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa. The term spouse applies to the legally corresponding situations.



# Statutes of the Portuguese Football Federation

## CHAPTER I GENERAL PROVISIONS

### Article 1 Designation, legal status and headquarters

1. The FPF founded on 31st March 1914, by the Football Associations of Lisbon, Portalegre and Porto, for an indeterminate period, under the designation of União Portuguesa de Futebol (Portuguese Football Union), is a non-profit-making legal person, governed by private law, with the status of public utility, which comprises twenty-two district or regional associations, a club professional league, associations of sports agents, clubs or sports societies, players, coaches and referees registered with it or affiliated to it in accordance with the statutes, and other sports agents comprised therein.
2. The territorial structure of the FPF is of a national nature and its headquarters are situated at Cidade do Futebol, Avenida das Seleções, in Cruz Quebrada, parish of the Union of Parishes of Algés, Linda-a-Velha and Cruz Quebrada Dafundo, municipality of Oeiras.
3. The Portuguese Football Federation is Member of FIFA and UEFA.
4. The Portuguese Football Federation may be identified by the initials FPF.
5. The flag and insignia of the FPF figure in the annex to these Statutes.
6. The insignia, brand and other distinctive signs of the FPF are registered at the National Institute of Industrial Property and the Office for Harmonisation in the Internal Market.
7. The FPF has the status of public utility in the area of sport, in accordance with order No 5331/2013 of 22nd April.

### Article 2 Purpose

1. The main purpose of the Portuguese Football Federation shall be to promote, regulate and manage, at the national level, the teaching and practice of football, in every branch of the game, such as futsal, beach soccer, walking football and e-sport football, in the competitive and recreational and leisure segments, subject to the competences of the district and regional associations in this area.
2. In order to accomplish its object, it shall fall to the FPF particularly to:
  - a) represent Portuguese football both at national and international level;
  - b) recognise, organise and ensure the participation of the National Teams in competitions;
  - c) represent and protect the interests of its Members;
  - d) draw and approve rules and regulations, ensuring their application;
  - e) respect the Statutes, Laws of the Game, regulations, directives and decisions of FIFA, UEFA and the FPF and prevent any violation thereof, endeavouring all efforts in order for them to be accomplished by its Members;
  - f) organise at national, district and regional level football competitions in every branch and category, and to award the titles of national, district or regional champion within the scope of the relevant championships and competitions, without prejudice to the competences recognised to the District or Regional Associations and the LPFP;
  - g) develop football in the Portuguese territory in accordance with the sports spirit, educational, material, cultural and humanitarian values, through programmes of training and development of the different sports agents, in particular players, coaches, referees and officials;
  - h) prevent the practices that may jeopardise the integrity of matches and/or competitions or, in any way, harm football;
  - i) supervise the friendly matches in all categories and branches played in the national territory;
  - j) host international competitions;
  - k) Issue opinions and approve regulations of competitions and sports events aiming at ensuring respect for the rules concerning the practitioners' health and safety, as well as at the compliance with the sport's technical rules.



- ### Article 3 Neutrality and non-discrimination

- ## Article 4 Mediation

## Article 5 Players

- ## Article 6 Laws of the Game

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# Statutes of the Portuguese Football Federation

## Article 7 Conduct of the bodies and agents

The bodies and Members of the FPF, as well as other sports agents, shall be bound to observe the Statutes, regulations, directives, decisions, Code of Ethics of FIFA, UEFA and the FPF and the guiding principles of these organisations in their activities.

## Article 8 Commitment

Subject to what is established by the Board of Directors, the FPF shall be bound by the signature of its President or the person replacing him in accordance with the Statutes, together with another member of the Board of Directors.

## CHAPTER II MEMBERSHIP

## Article 9 Admission, suspension and expulsion

1. The General Meeting of the FPF shall decide whether to admit, suspend or expel any Ordinary Member.
2. The acquisition and maintenance of the quality of Ordinary Member shall require the fulfilment of the conditions of membership and the acceptance of the duties arising from that quality.
3. The organisation of official competitions recognised by the FPF shall be a special condition for the membership of club associations participating in the national non-professional, district or regional competitions defined according to a certain geographic area.
4. The suspension or expulsion of a member, decided by the General Meeting, shall not affect the application of disciplinary sanctions by the judicial bodies of the FPF.
5. The loss of Member status shall not release the Member from its financial obligations towards the FPF or any of its Members, but shall lead to the extinction of all its rights.

## Article 10 Admission

1. The FPF shall comprise the following Member categories:
  - a) Ordinary Members
  - b) Registered or affiliated members
2. The Ordinary Members shall be:
  - a) The following district or regional Associations:
    - i. Football Association of Algarve;
    - ii. Football Association of Angra do Heroísmo;
    - iii. Football Association of Aveiro;
    - iv. Football Association of Braga;
    - v. Football Association of Bragança;
    - vi. Football Association of Beja;
    - vii. Football Association of Castelo Branco;
    - viii. Football Association of Coimbra;
    - ix. Football Association of Évora;



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- x. Football Association of Guarda;
  - xi. Football Association of Horta;
  - xii. Football Association of Leiria;
  - xiii. Football Association of Lisbon;
  - xiv. Football Association of Madeira;
  - xv. Football Association of Ponta Delgada;
  - xvi. Football Association of Portalegre;
  - xvii. Football Association of Porto;
  - xviii. Football Association of Santarém;
  - xix. Football Association of Setúbal;
  - xx. Football Association of Viana do Castelo;
  - xxi. Football Association of Vila Real
  - xxii. Football Association of Viseu.
  - b) Portuguese League of Professional Football;
  - c) The following organisations representative of sports agents:
    - i. National Association of Football Coaches (ANTF);
    - ii. Portuguese Association of Football Referees (APAF);
    - iii. Professional Football Players National Union (SJFP)
  - d) The following associations recognised by the FPF as entities contributing to the development of football:
    - i. National Association of Football Officials (ANDIF);
    - ii. National Association of Sports Physiotherapists and Football Masseurs (ANEDAF);
    - iii. National Association of Football Doctors (AMEF);
3. The registered or affiliated Members shall be:
- a) clubs or sports societies affiliated in the district or regional Associations;
  - b) players registered at the FPF, the LPFP or the relevant district or regional Associations;
  - c) coaches registered at the FPF, the LPFP or the relevant district or regional Associations;
  - d) the referees who are integrated into the referees lists of the FPF and the relevant district or regional Associations;
4. At the moment of registration or affiliation, the members referred to in the previous paragraphs shall sign a declaration recognising the Court of Arbitration of the FPF and the Court of Arbitration for Sport as the competent courts to settle domestic and international disputes in accordance with these Statutes.
5. The application to Ordinary Member must be submitted, in written, to the Board of Directors, which issues an opinion, with the following documents:
- a) Copy of the Statutes and regulations, in compliance with the FPF Statutes and regulations;
  - b) Declaration stating that the applicant knows and respects the Statutes, regulations and decisions of the FPF, FIFA and UEFA and the Laws of the Game in force, and ensures that they are respected by its members, clubs, players and other sports agents;
  - c) Declaration stating that the applicant recognises the Court of Arbitration of the FPF and the Court of Arbitration for Sport as the competent courts to settle domestic and international disputes under these Statutes;
  - d) Document testifying domicile and registration in the national territory;



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- e) Declaration guaranteeing that the applicant is a person with the capability to act autonomously and to take decisions on his own, without any external interference;
  - f) List of its legal representatives;
  - g) Declaration stating that the applicant undertakes to organise or participate in friendly matches only with the previous consent of the FPF;
  - h) Notarially attested act recording the formation;
  - i) Copy of the minute of the last General Meeting.
6. The application shall be accepted if the applicant, adding the above-mentioned documents, proves it complies with all the following requirements:
- a) If it is a club association:
    - i. Membership of all clubs or sports societies, comprised in a certain competition or competition system of any branch of football;
    - ii. Capability and legitimacy to organise, by delegation of the FPF, a certain competition or competition system;
    - iii. To carry out effectively the corresponding object during a period of five years immediately prior to the application for admission.
  - b) If it is an organisation representing sports agents:
    - i. To represent, at national level, at least 50% of the active players, coaches or referees;
    - ii. To carry out effectively the corresponding object during a period of five years immediately prior to the application for admission.
  - c) If it is any other entity which promotes, practices or contributes to the development of football:
    - i. To represent, at national level, at least 50% of the agents;
    - ii. To carry out effectively the corresponding object during the five years immediately prior to the admission application.
7. An applicant that complies with all the application requirements shall be admitted as Ordinary Member after approval by majority of three-quarters of the delegates of the General Meeting.
8. The ordinary members with that status on the date of the approval of these Statutes shall be released from the admission process.

## Article 11 Application submission and procedure

- 1. The General Secretary, after receipt of the application, shall check the compliance of the requirements referred to in the previous article, within thirty days, refusing it immediately when they are not complied with.
- 2. Once the procedure is duly initiated, the General Secretary shall send, immediately, the application to the Chairman of the General Meeting who shall present it to the General Meeting for deliberation.
- 3. The applicant shall acquire the rights and duties of Member as from the first working day immediately following the General Meeting in which its admission is approved.

## Article 12 Rights of the Members

The rights of the Members shall be to:

- a) propose in written to the General Meeting or the Board, the actions considered useful for the development and prestige of football, including amendments to the Statutes and Electoral Regulations, the grant of medals and praises and the grant of the category of Electoral President, Honorary Member and Merit Member, in accordance with the specific competences of each of those bodies, through its delegates;





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- b) propose applicants to the bodies elected in accordance with these Statutes and the Electoral Regulations, through its delegates;
- c) request the examination of the regulations approved by the FPF Board of Directors to the General Meeting for the end of its term or approval of amendments, provided that the request is signed by twenty percent of the ordinary members or by a similar percentage of the delegates and presented within thirty days as from the publication of the approval of the regulations in question and that the mentioned amendments are aimed at having effect as from the beginning of the following football season;
- d) propose issues to be included in the Extraordinary General Meeting's agenda, through its delegates;
- e) have a membership diploma;
- f) address to the competent authorities, through the FPF, within the scope of its object, claims and petitions concerning acts or facts prejudicial to their rights or interests;
- g) consult in the FPF headquarters, the activity reports, budgets, accounts, balance sheets and relevant documents of account rendering, as well as notice of meetings, minutes and presence lists of the General Meeting sessions;
- h) receive, free of charges, the annual reports and other publications of the FPF;
- i) be informed of the FPF matters, through its official means of communication;
- j) any other rights granted to them by the Statutes and Regulations, or by decision of the General Meeting.

## Article 13 Duties of the Members

1. The duties of the Members shall be to:
  - a) fully comply with the Statutes, regulations, decisions, directives and deliberations of FIFA, UEFA and the FPF and ensure that they are respected by their members;
  - b) participate in competitions and other sports activities organised by the FPF and addressed to them;
  - c) not to jeopardise the prestige of the FPF, respect the good relationship and the sports and financial ethics in the promotion of the practice of football;
  - d) pay, within the regulatory deadlines, the amounts due to the FPF;
  - e) respect and guarantee the respect of the Laws of the Game defined by the IFAB and the FIFA Executive Committee;
  - f) recognise the Court of Arbitration of the FPF and the Court of Arbitration for Sport as the competent courts to settle domestic and international disputes in accordance with these Statutes and the law;
  - g) not to keep any relationships of a sports nature with entities not recognised by the FPF or with Ordinary Members which are suspended or have been expelled by the FPF;
  - h) not to be affiliated to other Football Association and not to participate in competitions in the territory of another Association without the authorisation of the FPF, FIFA or UEFA;
  - i) respect the principles of loyalty, integrity and sportsmanship as an expression of Fair Play;
  - j) respect, during the entire membership period, their admission conditions;
  - k) send all the documents requested by the FPF.
2. The FPF Members must also:
  - a) ensure the free election of the members of their own bodies;
  - b) adopt a statutory clause that specifies that any dispute involving the Member itself and any of its members, and is related to the Statutes, regulation, directives and decisions of FIFA, UEFA, the FPF or the LPFP, can only be submitted in the final instance to the Court of Arbitration for Sport if the dispute has a cross-border nature, in accordance with FIFA and UEFA Statutes, or to the Court of Arbitration of the FPF, if the dispute has a national dimension, in case it is not subject to the jurisdiction of another body or it has no access to it by virtue of the law;



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- c) align its Statutes and Regulations with the Statutes and Regulations of the FPF, subject to the specificities of each one and the cases where the regulatory autonomy arises from the law;
  - d) keep its headquarters and registration in the national territory.
- 3. The Ordinary Members shall also have the specific duty to:
  - a) communicate to the FPF any amendment to their statutes and regulations as well as the updated list of their affiliated, members, associated and legal representatives;
  - b) send, every year, to the FPF the management annual financial statements;
  - c) submit to the ratification of the Board of Directors the calendars of the official competitions organised by them;
  - d) submit to the Board of Directors their statutory rules in order for its compliance with the FPF, UEFA and FIFA statutes to be checked.
- 4. The violation of any of these duties may imply the application of suspension, in accordance with the following article.

## Article 14 Suspension

- 1. It shall fall to the General Meeting to suspend the FPF Ordinary Members.
- 2. The proposal for the suspension of the Ordinary Member must be presented by the General Secretary, by other Ordinary Member or by the Board of Directors.
- 3. The General Secretary shall notify the Ordinary Member in question, which shall have a deadline of fifteen days to submit written defence.
- 4. The defence submitted by the Ordinary Member in question or the indication that it did not present it, although it was notified for that purpose, shall be necessarily attached to the summons to the General Meeting.
- 5. The deliberation of the General Meeting must specify the period of suspension and the condition it is subject to.
- 6. If it is a District or Regional Association, the suspension cannot affect the regular functioning of the competitions and activities promoted or organised by it.
- 7. The suspension of an Ordinary Member cannot exceed six months.
- 8. The Board of Directors may provisionally suspend an Ordinary Member that has seriously and repeatedly violated its duties and continues in that situation after having been advised by the FPF, and that non-fulfilment may determine its suspension.
- 9. The provisional suspension cannot exceed, in any case, a period of thirteen days, during which a General Meeting which may withdraw the suspension or determines its duration shall be scheduled; the procedure provided in paras. 3 and 4 shall be followed.
- 10. The provisional suspension of an Ordinary Member shall not release it from fulfilling all its financial obligations towards the FPF and/or any of its Members, but shall lead to the suspension of all its rights.

## Article 15 Expulsion

- 1. It falls to the General Meeting to expel an Ordinary Member that:
  - a) has not fulfilled its financial obligations towards the FPF;
  - b) changes or violates the conditions established for its admission;
  - c) violates the provision of article 79 of these Statutes;
  - d) repeatedly and very seriously violates FIFA, UEFA or the FPF statutes, directives or decisions.
- 2. The proposal for the expulsion of the Ordinary Member must be presented by the General Secretary or by other Ordinary Member, and paras. 3 and 4 of the previous article shall apply.



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3. The expulsion of an Ordinary Member shall depend on the approval by two-thirds of the votes of the Delegates present in the General Meeting.

## Article 16 Resignation

1. An Ordinary Member may resign from the FPF, and the resignation shall have effect as from the end of that football season, provided that the financial obligations towards the FPF and its Members have been fulfilled.
2. Notice of resignation must be received by the General Secretary of the FPF at least six months before the end of the current football season.

## Article 17 Status of the Members

1. As 1. The District and Regional Associations, the LPFP, the organisations representing sports agents and the entities recognised by the FPF General Meeting, the Clubs or Sports Societies, the players, the coaches and the referees shall be registered at and subject to the authority of the Portuguese Football Federation.
2. These Statutes define the scope of the competences, rights and duties of the Members.
3. The relationship between the FPF and the LPFP shall be established by contract, valid for four football seasons, in which it must be agreed, among other matters, the number of clubs participating in the professional sports competition, the regime of access between non-professional and professional sports activity, the support to be granted by the LPFP to the non-professional sports activity and the distribution of the revenues and expenses generated by the Disciplinary and Referees' Committees.
4. In the absence of agreement between the FPF and the LPFP for the determination of support to the non-professional sports activity, the parties shall submit the issue exclusively to the Court of Arbitration of the FPF for settlement.

## CHAPTER III

### HONORARY PRESIDENTS, HONORARY MEMBERS AND MERIT MEMBERS

## Article 18 Honorary Presidents, Honorary Members and Merit Members

1. Upon proposal of the Board of Directors or of an Ordinary Member, the General Meeting may, for the recognition of relevant services provided to the Federation, to the Ordinary Members or to football, grant the title of Honorary President, Honorary Member or Merit Member.
2. The title of Honorary President may be granted for life to a former President of the FPF, provided that he has exercised that function at least during three consecutive mandates.
3. To be an Honorary Member, the person shall need to have belonged to a body of the FPF.
4. A Merit Member may be any other natural or legal person.

## Article 19 Rights and Duties

1. The Honorary Presidents, Honorary Members and Merit Members shall have the following rights:
  - a) To have a diploma testifying that status;
  - b) To participate in the General Meeting without voting right;
  - c) To suggest to the FPF General Meeting the actions deemed useful for the development and prestige of Portuguese football;
  - d) To receive the annual reports or any other publications from the FPF;



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- e) To carry out any tasks or missions, of an honour or protocol nature, requested by the President or the Board of Directors of the FPF;
  - f) Any other rights granted to them by these Statutes, regulations or by deliberation of the General Meeting.
2. The Honorary Presidents, Honorary Members and Merit Members must refrain from making public comments or dishonourable practices which jeopardise the good name of the FPF.

## CHAPTER IV ORGANISATION

### SECTION I GENERAL PROVISIONS

#### Article 20 Bodies

1. The governing bodies of the FPF shall be:
  - a) the General Meeting;
  - b) the President;
  - c) the Board of Directors
  - d) the Statutory Audit Committee;
  - e) the Disciplinary Committee;
  - f) the Board of Appeal.
  - g) the Referees' Committee
2. The electoral procedure for the FPF governing bodies figures in these Statutes and in the Electoral Regulations of the FPF.
3. Each social body of the Portuguese Football Federation shall have its own rules of procedure drawn by the relevant body and subject to approval by the Board of Directors.

#### Article 21 Requirements for the election of members of the Bodies

Without prejudice to other special provisions established in the Electoral Regulations of the FPF, to be elected to a social body of the Portuguese Football Federation, one has to meet all the following requirements:

- a) Be domiciled in the national territory;
- b) Be aged over eighteen years old;
- c) Not be affected by any legal incapacity;
- d) Not to be a FPF's debtor;
- e) Not to have been punished for infringements of a criminal, administrative or disciplinary nature, concerning violence, doping, corruption, racism or xenophobia, or for a crime practiced in the exercise of managing functions in any sport or a crime of a pecuniary nature against any sports association, until five years after the penalty has been served.

#### Article 22 Installation

1. The Chairman of the General Meeting Board shall install the governing bodies within eight days after their election.



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2. The elected members shall start exercising their function, irrespective of the installation, if the Chairman of the Board has not installed them after the period provided for in the previous paragraph has elapsed.

## Article 23 Incompatibilities

1. Sem Unless in the cases expressly provided for by these Statutes and in the Electoral Regulations of the FPF, the direct or indirect interference in contracts concluded with the FPF, the exercise in the FPF of another elected function or inherently, as well as the accumulation with activities as official of a club or sports society or Association, referee, player, coach, or any other sports agent shall be incompatible with the function of member of a social body of the Portuguese Football Federation.
2. An exception to the provisions of the previous paragraph shall be the delegates to the General Meeting, as well as when the member of the federation's body exercises the activity as referee in international competitions.

## Article 24 The Bodies of the FPF

1. The General Meeting shall be composed of inherent delegates and delegates elected in accordance with these Statutes and the Electoral Regulations of the FPF.
2. The President, the Board of Directors and the General Meeting Board shall be elected in the General Meeting, by simple majority.
3. The candidature for President shall only be admitted if accompanied by the candidature for the other bodies.
4. The proportion of members of each sex on the Board of the General Meeting, the Executive Board and the Statutory Audit Committee may not be less than 33.3%.
5. The Statutory Audit Committee and the Referees' Committee shall be elected in the General Meeting, according to specific lists, by simple majority.
6. The Disciplinary Committee and the Board of Appeal shall be elected in the Electoral General Meeting, according to specific lists which must have an odd number of members, in accordance with the proportional representation principle and following the method of Hondt highest average in the conversion of votes in number of mandates.
7. The election of the Disciplinary Committee shall also comply with the following rules:
  - a) Each of the candidate lists must contain the indication of the chairman and members of each section;
  - b) Without prejudice to the uniqueness of the vote, each delegate may vote in a list for the election of the members of one section and in other lists for the election of the members of further sections.
  - c) In case of a draw, there shall be a second round involving the two lists which have obtained the same number of votes.
8. The candidate lists must be subscribed by one tenth of the delegates of the General Meeting, and they cannot subscribe more than one candidate list for each body.
9. No applicant may be included in more than one list.
10. The document of acceptance included in the candidature shall entail the submittal of the applicant to the disciplinary power of the FPF.

## Article 25 Duties of the members of the bodies

The duties of the members of the governing bodies of the FPF shall be:

- a) to observe the Statutes, regulations, decisions and Code of Ethics of FIFA, UEFA and the FPF;
- b) to promote sporting ethics, respect and Fair-Play in the fight against violence, doping and corruption associated with the sporting phenomenon;
- c) to refrain from using for her/his own interests or third parties' interests, information to which she/he have access in exercising their functions;



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- d) not to practice acts which may jeopardize the prestige or the good name of the FPF;
- e) to exercise his/her mandate in accordance with the interests of the FPF and its Members;
- f) not to approve measures which are contrary to the object of the FPF;
- g) to pursue the object of the FPF;
- h) not to intervene, in the exercise of her/his functions or in result of them, directly or indirectly, in contracts with the FPF or with any of its bodies, and on which she/he has an interest, of her/his own or as manager or representative of another person, or whose spouse, or direct relatives or close collateral relatives or any person with whom he lives in common economy has an interest thereon;
- i) to participate in the meetings of the governing bodies to which he/she has been elected.

## Article 26 Statutory Meetings

1. Subject to the provisions established for the Disciplinary Committee and for the Referee's Committee, the statutory meetings of the governing bodies of the FPF shall take place in its headquarters, unless the Board of Directors decides otherwise or the body requests otherwise.
2. Subject to the provisions as to the General Meeting and to the meetings of the Board of Directors, the meetings of the governing bodies shall be subject to the following rules:
  - a) Convocations shall be sent at least twenty-four hours before the meeting, with the relevant agenda, except if all the members are present and they decide to meet without the previous convocation formalities;
  - b) The governing bodies shall meet ordinarily, in accordance with their procedure rules and, extraordinarily, upon request of one third of its members;
  - c) The governing bodies and their sections may not meet without the presence of the absolute majority of their members;
  - d) Subject to other special provisions, the decisions shall be taken by relative majority of the votes, and they shall necessarily be included in the minute;
  - e) The Presidents and the chairmen of the other bodies, or their replacements, shall have a casting vote in any meeting.

## Article 27 Provisional Suspension of Mandate

1. The provisional suspension of mandate of a member of a social body may be requested by the member to the FPF Board of Directors for a significant personal reason.
2. The provisional suspension of mandate of a member of a social body shall be allowed for a minimum period of three months and a maximum of one year.
3. It shall be considered a significant personal reason the illness which prevents the performance of the functions, protracted illness and maternity or paternity leave.
4. The member of the body shall keep the office during the provisional suspension of his mandate and shall be replaced, in accordance with article 32.

## Article 28 Termination of functions

1. The members of the governing bodies of the FPF shall terminate their functions before the mandate expires in the following cases:
  - a) Resignation;
  - b) Dismissal, due to serious violation of their statutory duties;
  - c) Loss of mandate.



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2. The members of the body of FPF who terminate functions, in accordance with the previous paragraph, shall be replaced according to article 32.
3. The replacements shall exercise functions until the expiry of the mandate of the members they are replacing.

## Article 29 Resignation

1. Resignation shall take effect as from the relevant written communication addressed to the Chairman of the Board of the General Meeting.
2. Resignation from the function of Chairman of the General Meeting Board shall be addressed to the Chairman of Board of Appeal.

## Article 30 Dismissal due to serious violation of the statutory duties

1. The dismissal of members of the governing bodies shall be discussed and voted at the General Meeting upon inclusion on the Agenda by the Board of Directors or upon substantiated proposal subscribed by 20% of the delegates of the FPF.
2. The proposal for dismissal must be justified and notified by the General Secretary to the member in question, who shall have a deadline of fifteen days to present his written defence.
3. The defence presented by the relevant member or the information that he did not present any defence, even though he was duly notified to do so, shall compulsorily accompany the convocation for the General Meeting.
4. The members in question may intervene in the General Meeting during the period for discussion of the proposal for their dismissal.
5. The dismissal of a member of a social body shall not affect the application of disciplinary sanctions by the judicial bodies of the FPF.

## Article 31 Loss of Mandate

1. Besides the cases expressly provided for by the Disciplinary Regulations of the FPF, the members of the governing bodies who are in one of the following situations shall lose their mandate:
  - a) To have missed, without satisfactory reason, three consecutive meetings or any six meetings;
  - b) To have maliciously omitted the cause for the loss of mandate by any other member, of which she/he should be aware in result of the exercise of her/his functions;
  - c) To implement or order the implementation of decisions which have been approved in violation of the procedural rules of the governing bodies;
  - d) To have forged the minutes of the governing bodies or to have prevented them from being drawn up, by acting or failing to act;
  - e) To support interests contrary to the FPF;
  - f) To be in a situation of incompatibility or ineligibility foreseen in the law or these Statutes;
  - g) To have intervened, in the exercise of his functions or in result of them, in a contract on which he has an interest of his own or as manager or representative of another person, or whose spouse, or direct relatives or close collateral relatives or any person with whom he lives in common economy has an interest thereon.
2. The President of the relevant social body shall be responsible for deciding whether the absence of its members is justified or not.
3. The unjustified absences shall be communicated to the General Secretary who shall draw up the statistics.
4. When it is a member of any of the governing bodies referred to in article 20, para. 1, sub-para. b) to g), the loss of mandate shall be declared by the Chairman of the General Meeting Board upon proven knowledge of any of the facts mentioned in paragraph 1 of this article, and the loss of mandate by the Chairman of the Board shall be declared by the General Meeting.



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5. The decision shall be notified to the member in question and published in an Official Communiqué.
6. The member in question shall be entitled to lodge an appeal to the General Meeting, within ten days as from the notification, and shall continue carrying out his functions until a final decision is taken by secret ballot.

## Article 32 Replacements

Subject to the special provisions of the Electoral Regulations, the replacement of members of the governing bodies shall take place as follows:

- a) The chairmen of the governing bodies of the Portuguese Football Federation shall be replaced by their vice-president, subject to the provisions concerning the President of FPF.
- b) In case the position of vice-president becomes vacant, the vice-president shall be replaced by the member appointed by the other members of the social body, subject to the provisions established for each social body.
- c) The replacement of the other members of the governing bodies shall be ensured by the first substitute candidate and so forth.
- d) In case there is no substitute, the position shall be filled provisionally by the relevant elected social body, until the next General Meeting elects a replacement for the remaining term of mandate, provided that there is no risk of loss of quorum of the body in question.

## Article 33 Elections

1. The loss of quorum of General Meeting shall lead to elections in accordance with the Electoral Regulations.
2. Either the termination of mandate of the President or the loss of quorum of the Board of Directors, shall lead to mid-term elections for both bodies.
3. In case of loss of quorum of General Meeting, it shall fall to the General Meeting to appoint the members lacking to fulfil the current mandate.
4. The loss of quorum of the other elected governing bodies shall lead to mid-term elections for the relevant body, in accordance with the Electoral Regulations.
5. The members of the elected governing bodies shall be in office during the current term of mandate.

## Article 34 Duration of the mandates and limitations to renewals

1. The mandate of the members of the bodies shall be a four-year term, usually corresponding to the Olympic cycle, taking place until the end of the sixth month following the end of the Summer Olympic Games.
2. No one may exercise more than three consecutive mandates in the same body of FPF.

## SECTION II GENERAL MEETING

### Article 35 Definition and composition of the General Meeting

1. The General Meeting shall be the supreme body of the FPF.
2. The General Meeting shall be composed of eighty-four delegates, by right of office or elected, taking into consideration the national, district or regional scope, and the professional or non-professional nature, in accordance with these Statutes and the Electoral Regulations.





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3. The General Meeting may be an Ordinary or Extraordinary General Meeting.
4. The members of the governing bodies, observers and employees shall be entitled to attend the General Meeting, upon request to the General Meeting or the Board of Directors.
5. The members of the other governing bodies, who take part in the General Meeting, shall join the debates without voting right.

## Article 36 Board of the General Meeting

1. The Board of the General Meeting shall be composed of a Chairman, a Deputy Chairman and a Secretary.
2. The Deputy Chairman shall assist the Chairman and replace him in his/her absence and when he is prevented from attending.
3. Subject to the provision of the previous paragraph, the works of the General Meeting shall be directed by three persons and it shall fall to the General Meeting to choose the replacements of the lacking members of the Board, among the delegates present.
4. It shall fall to the General Secretary to draw the minutes of the General Meetings, which must be checked by the Secretary of the Board.
5. The actions of the Chairman of the Board of the General Meeting may be appealed to the General Meeting.

## Article 37 Delegates and votes

1. The delegates of the FPF who are inherent due to the function they have shall be:
  - a) The presidents of the Associations referred to in art. 10, para. 2.
  - b) The president of the LPFP;
  - c) The president of the ANTF;
  - d) The president of the APAF;
  - e) The president of the SJPF;
  - f) The president of the ANDIF;
  - g) The president of the ANEDAF;
  - h) The president of the AMEF;
2. The delegates of the FPF shall be those elected in an electoral process up to a limit of fifty-five.
3. Whenever the General Meeting finds out that one of the presidents referred to in para. 1 does not fulfil the requirements established in the Electoral Regulations, the district or regional association or entity concerned must replace him.
4. Each delegate shall be entitled to one vote.
5. In case the inherent delegate misses the meeting, is absent or prevented from attending, he/she shall be replaced by the member of the Board of Directors of the relevant entity who, in accordance with the statutes and rules of procedure is his/her replacement.

## Article 38 Beginning of the mandate

1. The mandate of the inherent delegates shall begin with the installation in their relevant functions.
2. The mandate of the elected delegates shall begin in accordance with the Electoral Regulations.
3. If an inherent delegate terminates his/her mandate he/she shall be replaced by his successor in the relevant entity.

## Article 39 Competence

The General Meeting shall have the following competences:



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- a) Discussing and voting the agenda;
- b) Appointing the scrutinisers, whenever necessary;
- c) Electing and dismissing the President, the Statutory Audit Committee, Disciplinary Committee, Board of Appeal and Referees' Committee;
- d) Determining, in accordance with and for the purposes of article 37, para. 3 the replacement of inherent delegates;
- e) Admitting, suspending or expelling Ordinary Members;
- f) Approving or amending the Statutes and the Electoral Regulations;
- g) Ratifying the disciplinary and refereeing regulations of LPFP;
- h) Deciding, following a request signed by a minimum of 20% of the delegates, the termination or the approval of amendments of the association's regulations, except for those referred to in sub-paragraph g);
- i) Approving the financial report, including the activity report of the President, of the Board of Directors and of the sorts activities, the budget, the balance sheet and relevant annex, the management report, the financial statements and other reporting documents;
- j) Fixing the membership subscriptions of the Ordinary Members;
- k) Deciding whether to bestow the title of Honorary President, Honorary Member or Merit Member;
- l) Granting medals and praises to natural or legal persons for meritorious service to the Portuguese Football Federation or to national Football;
- m) Authorising the FPF to take legal action against the members of the Board of Directors for acts committed during the exercise of their functions.
- n) Approving the proposal for the dissolution of FPF;
- o) Deciding on all matters submitted to it for examination, and which are beyond the specific competence of the other bodies of the FPF.

## Article 40 Quorum

1. The General Meeting may not be held the first time it is convened if delegates representing an absolute majority of the FPF delegates are not present.
2. If after thirty minutes of the hour schedule the quorum, required by the previous paragraph, is not achieved, the General Meeting may be convened, for a second time, and be held regardless of the number of delegates present provided that it is mentioned in the convocation.
3. The General Meeting convened by request of the group of delegates foreseen in article 44 may, paragraph 1 may not meet, for the first or second time, without the presence of at least half of those delegates, and the previous paragraphs must be observed.
4. The General Meeting may only decide in a first or second meeting on the dismissal of one member of a social body, the suspension or expulsion of an Ordinary Member or the dissolution of FPF if three quarters of its delegates are present.

## Article 41 Proceedings

1. Unless otherwise stipulated in the Statutes, the decisions of the General Meeting shall be taken by absolute majority of the votes of the delegates present and abstentions and blank and spoiled voting slips shall be disregarded in calculating the majority.
2. Votes shall be reached by a show of hands, unless otherwise specified by the Statutes or if a request is submitted by ten per cent of the delegates, by the President of the Board of the General Meeting or by the President of FPF in order for the vote to be conducted by secret ballot.



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3. The decisions for the election and dismissal of the members of the bodies or the decisions which involve the appreciation of their behaviour and/or qualities shall be taken by secret ballot.
4. If a show of hands does not determine the result of the voting, the Chairman of the Board of the General Meeting may decide that the vote shall be taken by roll call in alphabetical order.
5. The vote by correspondence can only be exercised in the case of an elective general meeting and must be previously requested to the Chairman of the Electoral Committee.
6. Except for the case of the elective general meeting, the use of videoconference systems shall be admitted but must be previously requested to the Chairman of the Electoral Committee.

## Article 42 Special Cases

1. Any proposal for the amendment of the Statutes shall be submitted in writing together with a brief explanatory statement justifying the amendment requested.
2. The proposal for the amendment of the Statutes and the Electoral Regulations shall be approved by three quarters of the votes of the delegates present.
3. The dismissal of a member of a social body, suspension or expulsion of an Ordinary Member shall be approved by three quarters of the votes of the total number of delegates, irrespective of the fact that the General Meeting meets for a first or a second time.

## Article 43 Ordinary General Meeting

1. The Ordinary General Meeting shall be held every year until 30st June, in accordance with the convocation of the Chairman of the Board of the General Meeting for the approval of the budget.
2. The General Meeting shall be held every year until 31st October, in accordance with the convocation of the Chairman of the Board of the General Meeting for the approval of the report of activity of the President, of the Board of Directors and of the sports activities and the management report and financial statements.
3. Convocation must be sent at least fifteen days before the meeting and shall be accompanied of the President's activity report, the financial statements and the auditors' report and any other legally required documents.

## Article 44 Extraordinary General Meeting

1. The holding of an Extraordinary General Meeting may be requested by the President, by the Board of Directors or by twenty per cent of the delegates and must be held within thirty days as from the receipt of the mentioned request by the services of the FPF, provided that its date does not collide with any important event, in particular the European Championships or the World Cups.
2. The request must be addressed to the Chairman of the Board of the General Meeting, indicating precisely the issues and the proposals to be included in the agenda and the reasons for the need of the meeting.
3. Upon receipt of the request, the Chairman of the Board of the General Meeting must notify, within five days, all the delegates, that an Extraordinary General Meeting has been requested and that they have five days to indicate the specific issues and proposals they wish to include in the agenda, together with a brief explanation of the grounds for its inclusion.
4. The notifications mentioned in the previous paragraph shall be sent by e-mail or fax.
5. The convocation shall be sent, after the period of five days referred to in paragraph 3 have elapsed, at least fifteen days before the date of the meeting, and must contain the day and time of the General Meeting, the agenda, as well as all the documents necessary to the discussion and approval of the points included therein.
6. The changes, amendments or extensions to the proposals in the agenda shall be sent by the interested party to the Chairman of the General Meeting Board, within five days as from the date of the convocation, in order for the other delegates to be informed.



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7. The Electoral General Meetings shall be Extraordinary General Meetings convened by the Chairman of the Electoral Committee of the FPF and have as only point of the agenda the election of the governing bodies.
8. The deadlines for the elections shall be established by the Electoral Committee of the FPF.

## Article 45 Agenda

1. The General Meeting agenda shall include the following mandatory items:
  - a) A declaration that the General Meeting has been convened in compliance with the Statutes;
  - b) Approval of the minutes;
  - c) An address by the President;
2. The agenda of the Ordinary General Meeting shall also include:
  - a) Presentation of the report of activities of the President, the Board of Directors and the sports activities;
  - b) Approval of the budget, management report and financial statements.
3. The agenda of the Extraordinary General Meetings may include, in particular the following points:
  - a) Discussion and approval of proposals submitted by delegates, the Ordinary Members, the Board of Directors and the President;
  - b) Election of the members of the governing bodies;
  - c) Dismissal of a member or a social body;
  - d) Suspension or expulsion of an Ordinary Member;
  - e) Admission of an Ordinary Member, which shall be the last point in the Agenda.
4. The General Meeting may not take a decision on any point not included in the Agenda, unless if all the delegates attend the meeting and they all agree with the extension to the agenda.

## Article 46 Minutes

After having been drawn and approved by the delegates, the minutes shall be signed by the members of the General Meeting Board.

## Article 47 Effective dates of decisions

Without prejudice to what is established for the repeal and approval of the changes to regulations approved by the Board of Directors, the decisions passed by the General Meeting shall come into force immediately, after publication in Official Communiqué, unless it is decided otherwise.

## SECTION III PRESIDENT

### Article 48 President

1. The President shall represent and ensure the proper functioning of the FPF.
2. Besides other competences provided for by the statutes and regulations of the FPF, the President shall be responsible for:
  - a) Representing the FPF in particular before all public and private entities, before equivalent organisations - national, foreigner and international - and before the court;
  - b) Establishing relations between the Members of the FPF, FIFA, UEFA, public entities and other organisations;



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- c) Convening and presiding over the meetings of the Board of Directors and the Emergency Committee;
  - d) Appointing co-opted directors, up to a maximum of three, with executive functions and specific competences, who may participate in the meeting of the Board of Directors but without voting right;
  - e) Appointing the members of the Standing Committees provided for in these Statutes;
  - f) Granting professional status to the members of the governing bodies, on an exclusive basis or in part-time;
  - g) Granting professional status to the members of the ad-hoc committees, on an exclusive basis or in part-time;
  - h) Hiring and supervising the personnel of the FPF;
  - i) Requesting that extraordinary meetings of the General Meeting shall be convened;
  - j) Implementing the decisions passed by the governing bodies through the General Secretary;
  - k) Ensuring the effective functioning of the bodies of the FPF;
  - l) Negotiating and concluding contracts, of any nature, in accordance with the Law, the Statutes and the regulations of FPF;
  - m) Ensuring the regular management of the federation's affairs;
  - n) Acting aiming at the recognition of the professional nature of the sports competitions supervised by the FPF;
  - o) Proposing to the Board of Directors the measures considered adequate, in particular:
    - i. the hiring and dismissal of the General Secretary and the National Technical Director;
    - ii. the names of the members of the Emergency Committee;
    - iii. the names of the members of the ad-hoc Committees;
    - iv. the appointment of the members of Scientific Council, of the R&D Unit, composed of three persons, with annual mandates;
    - v. the appointment of the members of the Follow-Up Unit of R&D Unit, composed of three persons, with annual mandates.
3. The President has a professional status on an exclusive basis.
4. The remuneration of the FPF President, as well as of the members of the governing bodies of the FPF and the members of the ad-hoc committees to whom the professional status is granted, shall be established by a Remuneration Committee composed of the Chairmen of the General Meeting Board, of the Statutory Audit Committee and the LPFP, and of two more delegates, one being elected by and among the District or Regional Associations and the other one elected by and among the Associations representing sports agents recognised by the FPF.
5. The President may delegate, for a determinate period, any of the competences provided for by the paragraph 2 above to a member of the Board of Directors or to the General Secretary.
6. If it is not possible to determine the replacement vice-president under article 49 para. 2, the Board of Directors shall appoint the replacement among its members.

## SECTION IV BOARD OF DIRECTORS

### Article 49 Composition

1. The Board of Directors shall be composed of eleven members:
- a) The President of the FPF;
  - b) The President of the Portuguese League of Professional Football, who is inherently vice-president of the FPF;
  - c) Nine members.



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2. It shall fall to the President of the FPF, in the first meeting of the board, to appoint, among the elected members, the vice-presidents and establish their specific competences, as well as the replacement vice-president in case of absence or if he /she is prevented from attending a meeting.
3. The Board of Directors may create ad-hoc committees of support to the exercise of its competences.
4. The ad-hoc committees shall operate under the relevant vice-presidency and must inform the Board of Directors of all matters, advising and assisting them in the fulfilment of their duties, according with the present Statutes and/or special regulations established by the Board of Directors of the FPF.
5. The Board of Directors may create ad-hoc committees, by request of the judicial bodies and the National Technical Director.
6. The Board of Directors shall appoint one of its members to integrate the body of administration of the professional league.
7. In case the position of one of the members of the Board of Directors becomes vacant, and if there are no substitutes in the elected list, the Board of Directors shall propose to the General Meeting a replacement, who shall be elected by the General Meeting.

## Article 50 Meetings

1. The Board of Directors shall hold an ordinary meeting monthly, and an extraordinary meeting whenever the President so determines or at least six members so request.
2. The President shall convene all the Board of Directors Meetings and shall compile the agenda.
3. Each member of the Board of Directors shall be entitled to propose items for inclusion in the agenda, provided they request the inclusion of the items to the General Secretariat, at least, 8 days before the meeting.
4. The agenda must be sent out to the members of the Board of Directors, at least, five days before the meeting.
5. The General Secretary shall take part in the meetings of the Board of Directors in a consultative role.
6. The meetings of the Board of Directors shall not be held in public.
7. The Board of Directors may invite third parties to attend the meetings, who, without voting right, may express an opinion upon request of the Board of Directors or the President.

## Article 51 Competence

1. The Board of Directors shall be the executive body of the FPF and shall assist the President, who presides over it.
2. Subject to any other competencies foreseen in the Statutes and regulations, it shall fall to the Board of Directors namely to:
  - a) Approve and publicise the regulations;
  - b) Approve and publicise the other rules, regulations and documents necessary to the accomplishment of the object of the FPF and the observance of the law, of these Statutes, of the rules, regulations and FIFA and UEFA directives;
  - c) Approve the internal rules of procedure of all bodies of the FPF and the ad-hoc committees;
  - d) Approve the regulations on the FPF's internal organisation;
  - e) Approve the terms of agreements to be concluded with the LPFP;
  - f) Organise the National Teams;
  - g) Hire and dismiss, upon the proposal of the President:
    - i. The General Secretary;
    - ii. The National Coaches and technical staff;
    - iii. The National Technical Director.



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- h) Apply a club licensing system in accordance with the minimum requirements established by FIFA;
- i) Appoint, upon proposal of the President:
  - i. The members of the Emergency Committee;
  - ii. The members of the First Instance Body of Club Licensing, in accordance with these Statutes and with the requirements established by FIFA and UEFA;
  - iii. the members of Scientific Council and the members of Follow-up Committee and of the R&D Unit.
- j) Organise the national non-professional sporting competitions;
- k) Decide, until 30th April each year, the plan of competitions of the immediately following season, the calendar and the number of teams participating in the competitions of the Portuguese Football Federation, as well as the Competition Regulations, without prejudice to the competence of the District or Regional Associations and the Portuguese League of Professional Football regarding their competitions;
- l) Decide, until 31st January each year, on the change of the number of teams participating in the national competitions of a non-professional nature, to be played during the following season;
- m) Guarantee the effectiveness of the rights and duties of the Members of the FPF;
- n) Check the conformity of the Social Members statutes with the statutes of the FPF, FIFA and UEFA;
- o) Decide to take legal action against the members of the other governing bodies, for acts committed during the exercise of their functions.
- p) Receive complaints against persons subject to the disciplinary power of the FPF and submit them to the competent disciplinary bodies;
- q) Determine the provisional suspension of FPF Members;
- r) Draw the activity plan of the FPF every year;
- s) Draw, every year, and submit to the opinion of the Statutory Audit Committee, the budget, the balance sheet and the documents of account rendering;
- t) Authorise the acquisition, disposal or encumbrance of immovable property, upon binding opinion from the Statutory Audit Committee and the external auditor;
- u) (Revoked);
- v) Decide on the affiliation of the FPF to national and international bodies;
- w) Ensure the fulfilment of obligations arising from engagements or agreements concluded under the auspices of international organizations to which the FPF belongs;
- x) Create ad-hoc committees and appoint their members, upon proposal from the President;
- y) Propose to the General Meeting to bestow the titles of Honorary President, Honorary Member and Merit Member, as well to grant medals and praises;
- z) Register the employment contracts, training contracts and sporting engagements of sporting practitioners;
- aa) Administer the affairs of the FPF on matters which are not specially attributed to another body;
- bb) Ensure the application of the Statutes of the FPF and the decisions of the governing bodies;
- cc) Create and guarantee the operation, within the FPF, of a R&D Unit, composed of a Scientific Council and, in case it is convenient, of a Follow-up Unit and provide them with technical and administrative autonomy, including for the preparation of their internal rules of procedure and definition of activities, plans, projects and establishment of partnerships aiming at promoting scientific investigation and development in the areas of health and performance in football.



# Statutes of the Portuguese Football Federation

## Article 52 Decisions

1. The Board of Directors meeting shall not take place unless at least six members are present.
2. The Board of Directors shall reach decisions by a simple majority of the votes of the members present.
3. Voting by proxy or by letter shall not be permitted.
4. No member of the Board of Directors can vote on a matter in which she/he has any actual or suspected interest.
5. The decisions taken shall be recorded in the minutes.
6. The decisions shall come into effect immediately, unless it is decided otherwise.
7. The regulations approved by the Board of Directors shall come into force on the day after its publication in Official Communiqué, unless it is decided otherwise by this body.

## Article 53 Emergency Committee

1. The Emergency Committee shall consist of the President and two members appointed by and from amongst the Members of the Board of Directors, upon proposal of the President.
2. The Emergency Committee shall deal with all matters requiring immediate settlement between two meetings of the Board of Directors.
3. The President shall convene the Emergency Committee meetings and shall notify the Board of Directors immediately of the decisions passed by the Emergency Committee.
4. The decisions of the Emergency Committee shall have immediate effect and shall be ratified by the Board of Directors at its next meeting.
5. If the President is unable, for any reason, to attend a meeting of the Emergency Committee, article 52 para. 6 of these Statutes shall apply.

## SECTION V STATUTORY AUDIT COMMITTEE

### Article 54 Composition and functioning

1. The Statutory Audit Committee shall be composed of three members: one Chairman, one vice-chairman and one ordinary member, and one of the members must be a Revisor Oficial de Contas (Chartered Accountant) or a firm of Revisores Oficiais de Contas.
2. The Statutory Audit Committee must draw a report every year on the result of the inspection carried out.

### Article 55 Competences

It shall fall to the Statutory Audit Committee to supervise the financial administration acts of the FPF, as well as the compliance with the Statutes and the applicable legal provisions, and especially to:

- a) Issue opinion on the budget and evaluate its fulfilment in a report issued every three months, as well as give opinion on the management report, the balance sheet, the financial statements and the other documents of account rendering;





# Statutes of the Portuguese Football Federation

- b) Issue, within fifteen days, a prior opinion on the acquisition, disposal or encumbrance of immovable property;
- c) Verify the regularity of the book of account, accounting records and support documents;
- d) Monitor the functioning of the FPF, on financial matters, informing the competent bodies of any irregularities which come to their knowledge;
- e) Exercise any other competences allocated to it by the Statutes and regulations.

## SECTION VI JUDICIAL BODIES

### SUB-SECTION I GENERAL PROVISION

#### Article 56 Judicial Bodies

1. The judicial bodies of the FPF shall be:
  - a) The Disciplinary Committee;
  - b) The Board of Appeal.
2. The scope, jurisdiction, functioning of the judicial bodies and the incompatibility regime of their members, in addition to what is provided for in these Statutes, shall be stipulated in specific Regulations, in accordance with the Disciplinary Code of FIFA.
3. The Board of Directors may create ad-hoc committees to support the Disciplinary Committee and the Board of Appeal, if so is requested by them.
4. In the exercise of their power of decision, the members of the judicial bodies must be entirely independent and shall not receive orders or instructions from any other bodies of the FPF, without prejudice to their duty to comply with the Law, these Statutes and Regulations.
5. The decisions of the judicial bodies shall be taken in accordance with general principles based on facts and the law.
6. The members of the judicial bodies shall be prevented from interfering in cases in which decision they have a personal interest, and must request to be released from interfering in circumstances in which their neutrality or correctness of their conduct may reasonably suspected.
7. In case a member is prevented or released, he/she must request to be prevented or released from interfering and, therefore, the other members must decide and the chairman has casting vote.
8. If it is the chairman of the body that is prevented or released, the casting vote shall be exercised by the member replacing him.

### SUB-SECTION II DISCIPLINARY COMMITTEE

#### Article 57 Composition and functioning

1. The Disciplinary Committee of the FPF shall be composed of thirteen members, who shall have a degree in Law, and it shall be organised in two sections, one for the professional area and the other for the non-professional area.



# Statutes of the Portuguese Football Federation

2. The Disciplinary Committee shall be composed of a Chairman, two Deputy Chairmen, one for each section, and ten members distributed equally by the two sections.
3. Each section shall have its own regulations and the regulations for the professional area must be approved by the LPFP and ratified by the General Meeting, and the regulations for the non-professional area must be approved by the Board of Directors of FPF.
4. The meetings of the Disciplinary Committee shall take place at the FPF headquarters, but the meetings of the section for the professional area may take place at the LPFP headquarters.
5. The Chairman of the Disciplinary Committee shall convene and preside over the meetings of both sections.

## Article 58 Competences

It shall fall to the Disciplinary Committee to instigate or to determine the instigation of disciplinary proceeding and procedures and their closing, as well as to collectively analyse and decide on all disciplinary infringements, in accordance with the law and the applicable regulations.

## SUB-SECTION III BOARD OF APPEAL

## Article 59 Composition and functioning

1. The Board of Appeal shall consist of seven members: one Chairman, one Deputy Chairman and five members, all with a degree in law.
2. The Board of Appeal shall meet whenever convened by the Chairman.

## Article 60 Competences

It shall fall to the Board of Appeal to:

- a) Hear and determine the appeals against the decisions of the LPFP and the Electoral Committee of the FPF;
- b) Hear and determine the appeals against the decisions of the First Instance of Club Licensing Body;
- c) Hear and determine the appeals against the decisions of the Board of Directors and of the President of the FPF;
- d) Hear and determine the appeals against the deliberations of the sections of the Disciplinary Committee concerning matters arising from the application of technical and disciplinary rules directly related to the practice of the sports competition itself;
- e) Hear and determine the appeals against the deliberations of the Referees' Committee;
- f) Exercise the disciplinary power over the members of the governing bodies of the Members of the FPF;
- g) Hear and determine the matches' declarations of protest;
- h) Exercise any other competences provided for by these Statutes and by the Disciplinary Regulations of the FPF.

## SECTION VII REFEREES' COMMITTEE

## Article 61 Composition and functioning

1. The Referees' Committee shall be composed of thirteen members: one Chairman, three Deputy Chairmen and nine members with specific qualifications in the refereeing area, preferably licensed referees.



# Statutes of the Portuguese Football Federation

2. The members referred to in the previous paragraph must be former referees or refereeing officials or experts, but in these two last cases, they must have five years of experience.
3. The Referees' Committee shall meet in plenary and in sessions.
4. The Referees' Committee shall comprise three sections, professional, non-professional and one for classifications.
5. The sections referred to in the previous paragraph shall be composed as follows:
  - a) Section of professional area: the Chairman, one deputy chairman and three members;
  - b) Section of non-professional area: the Chairman, one deputy chairman and three members;
  - c) Section of classifications: one deputy chairman and three members.
6. Each section shall have its own regulations. The regulations for the non-professional area and for the area of classifications must be approved by the Board of Directors and the regulations for the professional area must be approved by the LPFP and ratified by the General Meeting of FPF.
7. The Chairman of the Referees' Committee shall convene and preside over the meetings of each section.
8. The member of the Referees' Committee who is elected deputy chairman of the section of classifications shall convene and preside over the meetings of this section.
9. The meetings of the Referees' Committee shall take place at the FPF headquarters, but the meetings of the section for the professional area may take place at the LPFP headquarters.

## Article 62 Competences

It shall fall to the Referees' Committee to:

- a) Define the guidelines on refereeing and coordinate, plan and administer the refereeing activity;
- b) Establish the criteria for the appointment and classification of referees;
- c) Suggest to the Board of Directors of the FPF and to the Board of Directors of LPFP the rules applicable to refereeing at national level of the non-professional section and the professional section, respectively;
- d) Establish the parameters of education in the national refereeing system;
- e) Suggest to the Board of Directors the candidates to be appointed by FIFA as international referees;
- f) Interpret and implement the Laws of the Game;
- g) Appoint, through the professional Section and non-professional Section, the referees for the national competition matches and for other matches whenever requested by the Board of Directors;
- h) Appoint a Technical Support Committee to assist it in the exercise of its competences;
- i) Establish the criteria of observation and appointment of referees' observers;
- j) Supervise and appoint, through the classification section, the referees' observers;
- k) Make, through the classification Section, the technical and final classification of the referees and referees' observers in all national categories;
- l) Present to the Board of Directors proposals concerning refereeing matters.

## Article 63 Chairman of the Referees' Committee

It shall fall to the Chairman of the Referees' Committee of the FPF especially to:



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- a) Represent the Refereeing system before national and international organisations;
- b) Draw up a refereeing activity report, which is included in the annual report of the FPF;
- c) Comply with and enforce the budget established every year;
- d) Convene and preside over the meetings of the plenary of the Referees' Committee and of the professional and non-professional sections.

## CHAPTER V STANDING COMMITTEES

### Article 64 Chairman of the Standing Committee

- 1. The Chairmen of the Standing Committees shall be members of the Board of Directors appointed by the president of the FPF.
- 2. It shall fall to the Chairmen of the Standing Committees to:
  - a) Convene meetings of the relevant Committee in cooperation with the General Secretary;
  - b) Preside over the meetings of the relevant Committee;
  - c) Represent the relevant Committee;
  - d) Manage the activity of his Committee in accordance with its rules of procedure
  - e) Receive proposals from the members of the Committee;
  - f) Report on all matters related to the relevant Committee to the Board of Directors of the FPF.

### Article 65 Committee for the Training of Sporting Agents

- 1. The Committee for the Training of Sporting Agents shall be a support committee and its function shall be to issue non-binding opinions to be presented to the Board of Directors, together with the National Technical Director, proposed in the different matters related to the training of sporting agents.
- 2. The Committee for the Training of Sporting Agents shall be composed of a chairman, a deputy chairman and five members, all appointed by the President of the FPF, the deputy chairman being proposed by the LPFP, two members being proposed by the District or Regional Associations, one member by SJPF, one by ANTF and one by APAF.
- 3. Within this Committee sub-committees may be created or members may be indicated to compose ad-hoc committees, specialised in accordance with the categories of agents to be trained.

### Article 66 Committee for Regulations' Matters

- 1. The Committee for Regulations' Matters shall be a support committee and its function is to issue non-binding opinions to be presented to the Board of Directors on all the matters related to the national non-professional competitions.
- 2. The Committee for Regulations' Matters shall be composed of a chairman, a deputy chairman and five members, all appointed by the President of the FPF, the deputy chairman and one member being proposed by the District or Regional Associations, one member by the LPFP, one member by SJPF, one by ANTF and one by APAF.

### Article 67 Committee for Youth and Non-Professional Football

- 1. The Committee for Youth and Non-Professional Football shall be an advisory committee whose functions shall be to assist the



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Board of Directors in the analysis and presentation of proposals concerning the development of the sports competitions of youth and amateur football, as well as in the promotion and development thereof.

2. The Committee for Youth and Non-Professional Football shall consist of a chairman, a deputy chairman and one member, with specific knowledge of this branch of football, appointed by the President of the FPF.

## Article 68 Committee for Women's Football

1. The Committee for Women's Football shall be an advisory committee whose functions shall be to assist the Board of Directors in the analysis and presentation of proposals concerning the development of the sports competitions of Women's Football, as well as in the promotion and development thereof.
2. The Committee for Women's Football shall consist of a chairman, a deputy chairman and one member, with specific knowledge of this branch of football, appointed by the President of the FPF.

## Article 69 Committee for Futsal and Beach Soccer

1. The Futsal and Beach Soccer Committee shall be an advisory committee whose functions shall be to assist the Board of Directors in the analysis and presentation of proposals concerning the development of the sports competitions of Futsal and Beach Soccer, as well as in the promotion and development thereof.
2. The Futsal and Beach Soccer Committee shall consist of a chairman, a deputy chairman and one member, with knowledge of these sports, appointed by the President of the FPF.

## Article 70 Committee for Ethics and Fair Play

1. The Committee for Ethics and Fair Play shall be an advisory committee, whose functions shall be to assist the Board of Directors in the analysis and presentation of proposals concerning all the matters related to ethics, loyalty and truth in football.
2. The Committee for Ethics and Fair Play shall consist of a chairman, a deputy chairman and one member, appointed by the President of the FPF.

## CHAPTER VI GENERAL SECRETARIAT

### Article 71 General Secretariat

The General Secretariat shall carry out all the management work of the FPF under the direction of the General Secretary.

### Article 72 General Secretary

1. The General Secretary shall be the coordinator of the General Secretariat and shall be responsible for executing all the decisions of the Board of Directors.
2. The General Secretary shall be hired by the Board of Directors, under a temporary assignment, for the period of duration of the mandate, upon proposal by the President, and he/she shall have the recognised competence for exercising his/her functions.
3. The remuneration of the General Secretary shall be established by the Board of Directors.
4. The General Secretary shall be responsible for:
  - a) Ensuring the organisation and functioning of the services, as well as bookkeeping, in accordance with the law;
  - b) Attending the General Meetings, the meetings of the Board of Directors and the Emergency Committee;



# Statutes of the Portuguese Football Federation

- c) Organising the General Meetings and the meetings of the Board of Directors;
- d) Compiling the minutes for the meetings of the Board of Directors and the Emergency Committee, with the votes result and the relevant explanation of vote;
- e) Drawing up the statistics of unjustified absence in the General Meeting;
- f) Drawing up and proposing all the regulations necessary to the accomplishment of the FPF's object;
- g) Suggesting to the Board of Directors the place, dates and the number of teams participating in the competitions of the Portuguese Football Federation, without limiting the competence delegated to the District or Regional Associations and to the Portuguese League of Professional Football;
- h) Supervising the accounting and managing the correspondence of the FPF, ensuring the contacts with FIFA and UEFA.

## CHAPTER VII CLUB LICENSING BODY

### Article 73 Composition and functioning

1. The Club Licensing Body shall be composed of a First Instance Body and an appeals body.
2. The First Instance Body of Club Licensing shall be called OPI and shall mandatorily comprise at least a Chartered Accountant and a lawyer.
3. The decisions of the First Instance Body of Club Licensing must be made in accordance with general principles based on facts and the law.
4. The Appeal Committee shall operate as appeals body for the purpose of paragraph 1 above.
5. The licensing process, the composition, the areas of expertise and the functioning of the First Instance Body of Club Licensing shall be defined in specific regulations which, in accordance with the requirements established by FIFA and UEFA, shall be approved by the FPF Board of Directors.

## CHAPTER VIII NATIONAL TECHNICAL DIRECTOR

### Article 74 Status

1. The National Technical Director shall be hired, under a temporary assignment, upon proposal of the President and must have the highest level of coaching qualification recognised by UEFA, experience in the practice of the sport and in the area of football training, credibility, capability to communicate and leadership and be recognised in the sport.
2. The remuneration of the National Technical Director shall be established by the Board of Directors.

### Article 75 Functions

1. It shall fall to the National Technical Director to present to the Board of Directors proposals concerning the training of sports agents, football for everyone, national teams, development of players and restructuring of national competition systems, investigation and documentation, and shall be assisted by the Committees created for each area or branch of football.
2. The National Technical Director cannot be the National Team Coach.



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## CHAPTER IX ARBITRATION AND COURT OF ARBITRATION

### Article 76 Arbitration

1. Within the FPF an Arbitration Court for the settlement shall be created, in accordance with the Voluntary Arbitration Law, to settle disputes, of national dimension, between members or sports agents or between them and the Federation, which are beyond the jurisdiction of other bodies or which are not accessible to it by virtue of the law.
2. The FPF recognises the arbitration decisions passed by the arbitration court, set up within the framework of the Collective Bargaining Agreement for the resolution of work-related disputes, as well as the decisions of the Arbitration Committees of the FPF and the LPFP for the resolution of matters concerning the fixing of training compensation and the application of the solidarity mechanism.

### Article 77 Arbitration Court

1. The Arbitration Court shall be governed by the provisions of the Voluntary Arbitration Law, in everything that is not specially regulated in the following paragraphs.
2. The intervention of the Arbitration Court must be requested to the Portuguese Football Federation within eight days after the acknowledgment of the facts in the origin of the dispute, under penalty of expiry of the right to instigate an action.
3. The Arbitration Court shall be composed of three arbitrators, two being appointed by the parties and the third one, who presides over it, co-opted by them.
4. The Arbitration Court shall operate at the headquarters of the Portuguese Football Federation;
5. With the initial request the claimant shall appoint the arbitrator, invoke the facts, substantiate the request, attach documents and request the proof proceedings deemed necessary.
6. The respondent shall be notified to challenge this request, no other procedural documents being admitted.
7. The maximum number of witnesses shall be three, all to be presented, and their statements shall be put in writing; the deadline for the practice of the acts shall be eight days.
8. The Chairman shall analyse a possible expiry of the right to instigate an action, the Arbitration Court shall adjudicate in accordance with the facts and the law and its decisions may not be object of appeal.
9. The Court of Arbitration shall be released from making the legal deposit of the decision.

### Article 78 Court of Arbitration for Sport of Lausanne

1. Any appeal against a final and binding decision of the last instance of FIFA/UEFA must necessarily be lodged in the Court of Arbitration for Sport in Lausanne, in accordance with FIFA and UEFA Statutes.
2. The FPF shall ensure that its Members and sporting agents fully comply with any final decision passed by FIFA, UEFA and the Court of Arbitration for Sport in Lausanne.

### Article 79 Jurisdiction

1. Except for the cases expressly provided for by the law, the FPF shall be forbidden, and so shall be any of its Members, players' agents, match agents and other sports agents to submit to the review of ordinary courts any dispute of the exclusive competence of FIFA, UEFA and the FPF.
2. The FPF shall be competent to decide disputes of national dimension, and FIFA/UEFA have jurisdiction in any dispute of international dimension.



## CHAPTER X DISCIPLINARY REGIME

### Article 80 Disciplinary Power

1. The disciplinary power of the FPF shall be exercised over the Members, the members of governing bodies, applicants to functions at the FPF, elected delegates of the General Meeting of the FPF and over the other sporting agents who carry out an activity covered by the object of the FPF, in accordance with its disciplinary regime.
2. The regime for disciplinary liability shall be independent from civil or criminal liability and the exercise of criminal proceedings by the State shall not prevent the FPF from instigating disciplinary proceedings, and shall not lead to its suspension or delay.
3. The infringements of a sporting nature and the relevant disciplinary measures shall be stipulated in the Disciplinary regulations.
4. The District or Regional Associations shall exercise the disciplinary power over natural or legal persons who take part in, carry out activity or perform functions in the non-professional competitions at district or regional level recognised by the FPF.

### Article 81 Disciplinary Measures

Without prejudice to other measures that may be established in regulations, the necessary disciplinary measures shall be the following ones:

- a) For natural and legal persons, simultaneously:
  - i. Warning;
  - ii. A reprimand;
  - iii. A fine;
  - iv. The return of awards.
- b) For natural persons:
  - i. Caution;
  - ii. Expulsion from the match or the field;
  - iii. Match suspension;
  - iv. Suspension based on time;
  - v. Ban from the dressing rooms and/or the substitutes' bench;
  - vi. Ban from entering a stadium;
  - vii. Ban on taking part in any football-related activity.
- c) For legal persons:
  - i. Transfer ban;
  - ii. Playing a match without spectators;
  - iii. Playing a match on neutral territory;
  - iv. Ban on playing in a particular stadium;
  - v. Annulment of the result of the match;
  - vi. Exclusion from a competition;
  - vii. Defeat by forfeit;
  - viii. Deduction of points;
  - ix. Demotion to a lower division.





# Statutes of the Portuguese Football Federation

## CHAPTER XI FINANCIAL PROVISIONS

### Article 82 Financial period or financial year

The financial period of the FPF shall begin on 1st July and end on 30th June of the following year..

### Article 83 Budget

1. The Board of Directors shall draw up the Budget of the FPF and shall submit it to the approval of the General Meeting until 30th June each year.
2. The budgets of the governing bodies shall be included in the Budget of the FPF.
3. The budget shall respect the principle of a balanced budget, and revenues must be higher than expenses.
4. Revenues and expenses shall be classified in a way that makes management control possible.
5. Budget slippage shall be rectified through a Supplementary Budget.

### Article 84 Accounting

1. The accounting system of the FPF shall comply with the law and generally accepted accounting principles.
2. The Board of Directors of the FPF shall confirm to the General Meeting, through a report and reliable and relevant accounting documents, the economical and the financial situation of the FPF.

### Article 85 Revenues

The revenues of the Portuguese Football Federation shall be:

- a) Profits arising from sporting activity;
- b) Profits arising from commercialisation of the rights of the FPF;
- c) Fines imposed by the authorised bodies;
- d) Members' subscriptions;
- e) Subsidies and grants received.

### Article 86 Expenses

The costs of the Portuguese Football Federation shall be:

- a) The expenses stipulated in the FPF budget;
- b) Any others to accomplish the object of the FPF.

### Article 87 Auditors

1. The supervision of the FPF accounts shall be conducted by the Statutory Audit Committee and by an external independent auditor who shall audit approved accounts, in accordance with the appropriate accounting principles, and shall present reports on the activity developed both to the Board of Directors and the General Meeting, concerning the activity developed.
2. The external independent auditor shall be appointed by the Board of Directors for a period of four years.
3. The annual reports referred to in paragraph 1 shall be sent by the auditor to UEFA.



# Statutes of the Portuguese Football Federation

## Article 88 Membership subscriptions

1. The General Meeting shall set the amount of the annual subscription every four years on recommendation of the Board of Directors.
2. The subscriptions shall be equal to all Members and they shall be due at the beginning of each sporting season.
3. The annual subscription for new Members for the year in question shall be paid within thirty days of the General Meeting at which they are admitted.

## Article 89 Settlement of credits

The credits that the FPF has towards any of its Members may be debited from its account.

## Article 90 Levies

The FPF may demand that a levy be paid for the organisation of tournaments and matches not included in the competitions of the LPFP or the District or Regional Associations, in accordance with the terms established in Official Communiqué.

## CHAPTER XII COMPETITIONS

## Article 91 Club licensing

1. The Board of Directors of the FPF shall approve the Licensing Regulations governing the participation of Clubs in competitions organized by the FPF, UEFA and FIFA.
2. Within the scope of sports competition of a professional nature, the competence to define the participation requirements for Clubs, Sports Societies shall be exercised by the LPFP respecting the rules, regulations and directives of FIFA and UEFA.

## Article 92 Rights

1. In accordance with the Statutes, the rules and regulations of FIFA and UEFA, the FPF shall be the sole and exclusive owner of all the rights emanating from competitions and other events organised by it and which fall in its jurisdiction, without any restrictions of time, place and contents.
2. The rights referred to in the previous paragraphs shall include, among others, copyright, financial rights, audio-visual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing, and advertising rights and also other rights arising from its condition of organiser of sports competitions.
3. It shall fall to the Board of Directors to decide how the rights referred to in this article are utilised, to define whether these rights shall be utilised by itself, jointly with a third party or entirely through a third party, protecting in any case the specific rights of each of the Ordinary Members of the FPF.
4. The ownership of the rights of the League's Cup shall belong to the relevant organising entity, within the respect of the rules adopted by FIFA, UEFA and the FPF.

## Article 93 Authorisation

The FPF and its Members shall be exclusively responsible for authorising the distribution of image and sound, through any mean or way, of football matches and events coming under their respective jurisdiction.



# Statutes of the Portuguese Football Federation

## Article 94 Competitions

1. The Portuguese Football Federation shall organise and coordinate football, futsal, beach soccer, walking football and e-sport football events to be staged in the national territory.
2. The Portuguese Football Federation recognises the District and/or Regional Associations hold the competence to organise the district or regional competitions, in all current or future male and female branches of football, futsal, beach soccer, walking football and e-sport football, but which cannot interfere with those competitions organised by the FPF.
3. The LPFP shall exercise, by delegation from the FPF, the competences concerning competitions of a professional nature.
4. The competitions organised by the FPF shall take priority in the calendar.
5. Beach soccer competitions may be organised, by delegation from the FPF, by an entity which shall undertake to abide by the statutes, principles, regulations and decisions of UEFA and FIFA.
6. No natural or legal person may have or exercise control over more than one Club or Sports Society, in case the integrity of any match or competition may be jeopardised.

## CHAPTER XIII

### INTERNATIONAL MATCHES AND COMPETITIONS

## Article 95 International matches and competitions

1. The authority for authorising or organising international matches and competitions between National Teams, Clubs and Sports Societies belonging to different federations or leagues shall lie solely with FIFA or UEFA.
2. No match or competition shall take place without the prior permission of FIFA and/or UEFA, in accordance with the applicable regulations.
3. The FPF shall be bound to comply with the international match calendar compiled by FIFA.

## Article 96 Sporting Contacts

The FPF shall not organise or play matches or make sporting contacts with Associations that are not members of FIFA or UEFA, with Associations which have been suspended from FIFA or UEFA or with provisional members of a Confederation without the approval of FIFA or UEFA.

## Article 97 Approval

Clubs which are affiliated to the District or Regional Associations cannot belong to another Association or participate in competitions in the territory of another Association without the authorisation of the FPF, of the other Association and of FIFA or UEFA.

## CHAPTER XIV

### FINAL PROVISIONS

## Article 98 Dissolution

The Portuguese Football Federation shall be dissolved when the General Meeting so decides by a majority of four fifth of the delegates.



# Statutes of the Portuguese Football Federation

## Article 99 Time Limits

The time limits provided for by these Statutes shall be continuous.

## Article 100 Publicising the activity

The FPF shall publicise all the legally required data on its website, within fifteen days.

## Article 101 Electoral Regulations

The Electoral Regulations shall form an integral part of the Statutes of the Portuguese Football Federation.

## Article 102 Adaptation of the Statutes

The Ordinary Members shall be bound to adapt their statutes to these Statutes and send them to the FPF within six months as from the publication referred to in the following article.

## Article 103 Enforcement

1. These Statutes were approved at the General Meeting on 19th March 2011 and reviewed at the General Meeting on 12th May 2012 and came into force on the day of its publication in accordance with the law.
2. The amendments to these Statutes were approved at the General Meeting on 18th October 2014 and shall come into force after its publication in accordance with the law.

## Article 104 Transitional rule

Until the first elective general meeting taking place after 1 January 2026, the proportion of members of each sex on the Board of Directors is set at 20%, and the list of this body shall contain at least two persons of each sex as permanent candidates and one person as an alternate candidate.



## ANNEX

Official FPF Flag



Insignia FPF





# Statutes of the Portuguese Football Federation

## ELECTORAL REGULATIONS OF THE PORTUGUESE FOOTBALL FEDERATION

### CHAPTER I General Provisions

#### SECTION I Elections

##### Article 1 Scope

1. These Regulations establish the rules applicable to the election of the delegates of the Portuguese Football Federation.
2. These Regulations shall also apply to the election of the President, the Board of Directors, the Board of the General Meeting, the Board of Appeal, the Disciplinary Committee, the Referees' Committee and the Statutory Audit Committee of the Portuguese Football Federation.

##### Article 2 General Principles

In the election of the delegates and social bodies of the Portuguese Football Federation, the principles of separation of powers, transparency, equality and the non-interference of governmental bodies must be observed.

##### Article 3 Delegates

The delegates of the Portuguese Football Federation shall be fifty-five in accordance with the following:

- a) Twenty delegates shall represent the clubs or sports societies participating in national competitions of a professional nature;
- b) Eight delegates shall represent the clubs or sports societies participating in national competitions of a non-professional nature;
- c) Seven delegates shall represent the clubs or sports societies participating in district or regional competitions;
- d) Five delegates shall represent the professional players;
- e) Five delegates shall represent the amateur players;
- f) Five delegates shall represent the coaches of professional and non-professional competitions;
- g) Five delegates shall represent the national and district or regional referees.

##### Article 4 Social Bodies

The following social bodies shall be elected in the FPF General Meeting:

- a) President;
- b) Board of Directors;
- c) Board of the General Meeting;
- d) Statutory Audit Committee;
- e) Disciplinary Committee;
- f) Board of Appeal;
- g) Referees' Committee.



# Statutes of the Portuguese Football Federation

## SECTION II Electoral Committee

### Article 5 Composition and competence

1. The Electoral Committee shall be composed of the members of the FPF General Meeting and the chairman and deputy chairman of the latter shall assume the same functions in the Electoral Committee.
2. It shall fall to the Electoral Committee to establish the deadline for the indication of the names of the delegates and the replacements elected and to verify the compliance of the principles required by these Regulations.
3. It shall also fall to the Electoral Committee to organise, coordinate, decide and monitor the procedure of the election of the FPF social bodies and, in particular to:
  - a) Apply and comply with the FPF, UEFA and FIFA statutes, directives and regulations;
  - b) Disclose the required information;
  - c) Schedule the elections' date and convene the electoral General Meeting;
  - d) Establish the deadline for the presentation of candidatures;
  - e) Decide on all matters arising during the electoral process, in particular the regularity of the candidatures;
  - f) Attribute an identification number to each of the candidate lists;
  - g) Publish the names of the candidates and the lists at the site [www.fpf.pt](http://www.fpf.pt);
  - h) Start the vote;
  - i) Count the votes;
  - j) Draw up and sign the elections' minute;
  - k) Publish the electoral results at the site [www.fpf.pt](http://www.fpf.pt) and affix them at the FPF headquarters.

### Article 6 Convocation and quorum

1. The Electoral Committee may meet, deliberate and take decisions when convened by its chairman, or in case he/she is absent, by its deputy chairman.
2. The required quorum for the Electoral Committee to meet and deliberate shall be two of its members.

### Article 7 Deliberations

1. The decisions of the Electoral Committee shall be taken by absolute majority of the votes of the members present and, in case there is a draw, the Chairman or his replacement shall have casting vote.
2. The decisions of the Electoral Committee must figure in the minute signed by its members.

### Article 8 Members prevented from performing their functions

1. A member of the Electoral Committee must refuse to issue any opinion and must immediately abandon the current electoral process, if he/she is prevented from performing his/her function or is simultaneously candidate or relative, by consanguinity or affinity, of one of the candidates to the relevant elections.
2. The member of the Electoral Committee who is in one of the situations provided for by the previous paragraph must immediately inform the other members of the Electoral Committee in order for him to be replaced without disturbing the electoral process.
3. In case a member is prevented from performing his function, the other members of the Committee must replace him by an exempt person of repute who is available, and not in the situations provided for by para. 1.



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## CHAPTER II Election of Delegates

### SECTION I Eligibility

#### Article 9 General Requirements

1. Only those who comply with all the following requirements can be elected delegate of the Portuguese Football Federation:
  - a) Not to be an inherent delegate;
  - b) Not to be a member of a social body of the FPF;
  - c) To be over the age of eighteen;
  - d) To have domicile in the national territory;
  - e) Not to be debtor towards the FPF;
  - f) Not to be affected by incapacity to exercise his functions;
  - g) Not having lost his mandate in the exercise of previous functions;
  - h) Not having been punished with a disciplinary sanction in any sport of over 180 days;
  - i) Not having been punished for criminal, administrative or disciplinary offences concerning violence, doping, corruption, racism or xenophobia, or for a crime committed in the exercise of functions as official in any sport or against the patrimony of any sports association, until five years after serving the penalty.
2. The Club or Sports Society indicating the candidate to delegate cannot be debtor towards the FPF either and must have its headquarters in the national territory.

#### Article 10 Special Requirements

1. The delegates representing the clubs or sports societies participating in national competitions of a professional nature shall be indicated by clubs or sports societies that participate in those competitions.
2. The delegates representing the clubs or sports societies participating in national competitions of a non-professional nature shall be indicated by clubs or sports societies that participate in those competitions.
3. The delegates representing the clubs of the national competitions of a non-professional nature can only be candidates if they obtain at least five signatures from the Clubs or Sports societies of the District or Regional Associations where they present their candidature;
4. The Clubs or sports societies participating competitions of a non-professional nature cannot subscribe the candidature of more than one delegate to be elected for the competitions of a non-professional nature;
5. The delegates representing the clubs or sports societies participating in competitions of a district or regional scope shall be indicated by clubs or sports societies that participate in those competitions.
6. The delegates representing the clubs of competitions of a district or regional scope can only be candidates if they obtain at least ten signatures from the Clubs or Sports Societies of the Regional or District Associations where they present their candidature;
7. The Clubs or sports societies participating in competitions of a district or regional scope cannot subscribe the candidature of more than one delegate to be elected for the competitions of a district or regional scope.
8. The delegates representing the professional players must have been football players with employment contract registered with the FPF.





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9. The delegates representing the amateur players must have been registered amateur football players.
10. The delegates representing the amateur players can only be candidates if they obtain the signatures of least twenty-five players of the same category belonging to the District or Regional Associations where they present their candidature.
11. Amateur players cannot subscribe the candidature of more than one delegate who will represent them.
12. The delegates representing coaches must have been coaches duly recognised by the FPF.
13. The delegates representing the referees must have been included in the list of referees of the FPF or in the list of referees of the District or Regional Association, or have been officials of the APAF, of a national, regional or district Referees' Committee.

## SECTION II

### Elections

#### Article 11 Competence

The Portuguese Football Federation shall delegate:

- a) in the Portuguese League of Professional Football (LPFP) the competence to elect the delegates referred to in article 3 a);
- b) in the District or Regional Associations the competence to elect the delegates referred to in article 3 b), c) and e);
- c) in the Professional Football Players' Union (SJFP) the competence to elect the delegates referred to in article 3 d);
- d) in the National Association of Football Coaches (ANTF) the competence to elect the delegates referred to in article 3 f);

Sole paragraph: The 5 delegates representing the coaches of the professional and non-professional competitions shall be distributed as follows:

- i. one delegate representing professional football;
  - ii. one delegate representing the football national championships;
  - iii. one delegate representing the futsal national championships;
  - iv. one delegate representing the football district competitions;
  - v. one delegate representing the futsal district competitions.
- e) In the Portuguese Association of Football Referees (APAF) the competence to elect the delegates referred to in article 3 g).  
Sole paragraph: The five delegates representing the referees of the professional and non-professional competitions shall be distributed as follows:
    - i. one delegate representing professional football;
    - ii. one delegate representing the football national championships;
    - iii. one delegate representing the futsal national championships;
    - iv. one delegate representing the district competitions;
  - f) The determination of the eight, seven and five District or Regional Associations with competence to elect the delegates referred to in b) above, shall be made according to a deliberation taken in plenary of the Associations to be held within no more than fifteen days as from the scheduling of the deadline referred to in article 5, para. 2.
  - g) If there is no deliberation, the District or Regional Associations shall be determined by draw to be made by the services of the FPF as follows:
    - i. From the twenty-two District or Regional Associations, eight shall be drawn for the election of the delegates referred to in article 3 b);



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- ii. From the remaining fourteen District or Regional Associations, seven shall be drawn for the election of the delegates referred to in article 3 c)
- iii. From the remaining seven District or Regional Associations, five shall be drawn for the election of the delegates referred to in article 3 e).

## Article 12 Procedure

1. The FPF Electoral Committee shall establish the deadline for the Members of the FPF to:
  - a) Communicate the identification of the delegates and the replacements in the same number as the delegates indicated;
  - b) Send copy of the identification document, proof of residence and disciplinary and criminal records of each of the delegates and the replacements.
2. In case the Electoral Committee becomes aware that any of the delegates or replacements does not comply with the requirements established in articles 3, 9 and 10 of these Regulations, it shall immediately notify the member in question in order for the replacement to be made.
3. The Electoral Committee, after confirming that the delegates and replacements indicated comply with the requirements referred to in the previous paragraph shall establish a date for the installation of the elected delegates.

## Article 13 Minute

It shall fall to the Electoral Committee to draw a minute with the identification of the delegates and replacements for each category and of the Member responsible for their election.

## Article 14 Replacement of delegates

1. In case of resignation or any other cause for the termination of functions of an elected delegate, he shall be replaced by the 1st replacement indicated for each competition, area or category.
2. An inherent delegate who terminated his mandate as president of a Member of the FPF shall be replaced by his successor.

## CHAPTER III

### Social Bodies

## SECTION I

### Candidatures

## Article 15 Submission of candidatures

The candidatures must be received at the FPF General Secretariat within the deadline established by the Electoral Committee.

## Article 16 Lists

1. The lists for the social bodies of the Portuguese Football Federation must be drawn up and must enclose the templates to be published in Official Communiqué.
2. The list of the President, Board of Directors and Board of the General Meeting must be spearheaded by the candidate to President, must be composed of fourteen candidates to effective members, the first eleven being effective members of the



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- Board of Directors and the remaining of the boards of the General Meeting, it must indicate six replacements for the Board of Directors and two for the Board of the General Meeting and must enclose the guidelines of the programme to be developed.
3. The lists for the Board of Appeal, Statutory Audit Committee and Referees' Committee must contain the preference order for election, indicating the candidates to effective members and the replacements.
  4. The lists referred to in the previous paragraph must be composed of the number of effective members established for each body in the Statutes of the Portuguese Football Federation and by the replacements corresponding to at least a half of the effective members, in order to allow the election of effective members and replacements for each of those bodies.
  5. The lists for the Board of Appeal and for the Disciplinary Committee shall be composed by persons with a degree in Law.
  6. The lists for the Referees' Committee and for the Disciplinary Committee shall be spearheaded by the candidates to Chairman and shall be composed of a number of candidates corresponding to the total of the effective members and replacements, which is half the number of effective members, for each section in order to allow the election of effective members and replacements for each of those bodies and for each of their sections.
  7. The list for the Referees' Committee must comprise a minimum number of five candidates who have exercised the function of football referee.
  8. The list for the Statutory Audit Committee must include a Certified Public Accountant or a Society of Certified Public Accountants.
  9. The document of acceptance included in the candidature proposals means the candidate is subject to the FPF disciplinary power.
  10. The lists for the Board of the General Assembly and the Statutory Audit Committee must include at least one person of each sex as permanent candidates and an alternate candidate, and the list for the Board of Directors must contain at least three persons of each sex as permanent candidates and two persons as alternates candidates.

## Article 17 Analysis of the candidatures

1. At the end of the deadline for presentation of candidatures, the Electoral Committee shall analyse, within ten week days, the regularity of the process and the eligibility of the candidates.
2. Only candidatures that comply with what is provided for by these Electoral Regulations can be admitted.
3. Candidates who are delegates and are included in more than one list or who do not comply with the eligibility requirements provided for by article 9 shall be refused.
4. In case there is some irregularity the Electoral Committee notifies the interested party, who must solve it within a maximum of two week days as from notification, under penalty of the candidature being rejected.
5. After the end of the deadline provided for by the previous paragraph, the Electoral Committee shall order that the required corrections are made and issues the decision of admission or refusal, which must be notified to the interested party.

## Article 18 Appeal Body

1. The decisions of admission and non-admission may be object of appeal to the Board of Appeal, which must be lodged within twenty-four hours as from the notification of the decision.
2. In case the appeal has been lodged against an admitted list, the Chairman of the appeal body shall notify the interested party to answer within twenty-four hours, if he/she so wishes.
3. The appeal shall be decided within forty-eight hours as from the deadline provided for in para. 1 or in the previous paragraph, as the case may be.



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## Article 19 Identification

To each list accepted a number shall be attributed, which is determined taking into consideration the chronological order of its presentation to the FPF General Secretariat.

## Article 20 Publication

The accepted lists must be published at the site [www.fpf.pt](http://www.fpf.pt).

## SECTION II

### Vote

## Article 21 Ballot paper

1. The ballot papers shall be provided by the FPF, and the number of types of paper ballots that are printed correspond to the number of existing lists.
2. The ballot papers must have the rectangular shape, with A5 dimension in order to contain the numbers identifying each list and the names of the relevant candidates, and they must be printed clearly and in a legible way in plain, not transparent, paper, with no marks, signs or abbreviations, with different colours for each list, as established by the Electoral Committee.
3. The ballot papers shall also be sent to the delegates requesting it, in a closed and duly identified envelope, in order to allow the vote by correspondence.

## Article 22 Ballot boxes

1. In the electoral act, there will be a polling office with the necessary ballot boxes, each aimed at determining the existing votes for:
  - a) President, Board of Directors and Board of the General Meeting;
  - b) Board of Appeal;
  - c) Sections of the Disciplinary Committee;
  - d) Referees' Committee;
  - e) Statutory Audit Committee.
2. Before the start of the vote procedure, the ballot boxes shall be open and presented to the delegates present.

## Article 23º Polling booths

Polling booths must be set up near the ballot boxes and the polling office, or any other structure which guarantees the secret vote.

## Article 24º Exercise of the voting right

1. Upon identification of the delegate, the Electoral Committee shall hand over to him the ballot papers corresponding to each list and to each body or section to be elected.
2. After receiving the ballot papers, the delegate must go to the polling booth and fold in four parts a ballot paper for each group of bodies, body or section.
3. After that, the delegate must put in the relevant ballot box the ballot paper corresponding to the list he wishes is elected, and the chairman of the Electoral Committee must confirm that each delegate puts in each ballot box no more than one ballot paper.
4. After exercising his/her voting right, the delegate must sign the electoral roll and leave the room.



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## Article 25 Vote by correspondence

1. When requested, the vote may be exercised by correspondence, in which case it must be addressed to the Chairman of the Electoral Committee.
2. The request referred to in the previous paragraph must be submitted to the Chairman of the Electoral Committee within 5 week days of the publication of the acceptance of the lists in accordance with article 20.
3. In case of vote by correspondence, the ballot paper must be sent inside an envelope and accompanied by a letter with the name and signatures of the delegate, legally recognised, and copy of the delegate's identification document.
4. The vote by correspondence must be sent on a date allowing it to be received at least 2 week days before the closing of the voting in presence.
5. The administrative services shall daily register the votes by correspondence received which shall be kept and the name of the delegate must be checked off the electoral roll.
6. On the day scheduled for the elections there shall be a special service for the opening of the votes by correspondence, which shall be opened and counted after the end of the voting in presence.

## Article 26 Complaints

1. The complaints arising during the electoral act shall be decided by the Electoral Committee within two hours after presentation of the complaint or at the end, if it considers it doesn't disturb the smooth running of the election.
2. The Electoral Committee cannot deny to receive complaints.

## SECTION III

### Count of the votes

## Article 27 Validity of the count of the votes

1. It shall fall to the Electoral Committee to open the ballot boxes, to count aloud the ballot papers in each of them and check the number of delegates who have exercised their voting right.
2. If the number of ballot papers is equal or inferior to the number of delegates who have exercised their voting right, the count of votes shall be considered valid; If the number of ballot papers exceeds the number of delegates who have exercised their voting right, the count of votes shall be declared null and it shall start again.

## Article 28 Election method

In the elections for the social bodies of the Portuguese Football Federation the provisions of the following paragraphs must be observed:

- a) The lists for the election of the bodies referred to in article 4 must be subscribed by one tenth of the delegates of the General Meeting, rounded off by default to the unit, and they cannot subscribe more than one list for each body;
- b) In cases not provided for by these Regulations or by the Statutes of the FPF, no delegate may subscribe more than one list.
- c) The President, the Board of Directors or the board of the General Meeting shall be elected in a single list and by simple majority.
- d) The candidature for President shall only be admitted if accompanied by the candidature for the other bodies;
- e) The Statutory Audit Committee and the Referees' Committee shall be elected at the Electoral General Meeting, according to specific lists which must have an odd number of members by simple majority;



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- f) The Disciplinary Committee and the Board of Appeal shall be elected in accordance with the proportional representation principle and following the method of Hondt highest average, in the conversion of votes in number of mandates
- g) The election of the Disciplinary Committee shall also comply with the following rules:
  - i. Each of the candidate lists must contain the indication of the chairman and members of each section;
  - ii. Without prejudice to the uniqueness of the vote, each delegate may vote in a list for the election of the members of one section and in other lists for the election of the members of further sections;
  - iii. The chairman of the body shall be the first member of the most voted list;
  - iv. In case of a draw, there shall be a second round involving the two lists which have obtained the same number of votes.
- h) If no list is elected, the electoral process shall be reopened.

## CHAPTER IV Final provisions

### Article 29 Deadlines

All the deadlines provided for by these regulations shall be continuous and shall not be suspended at weekends, on holidays or public holidays.

### Article 30 Integration

1. These regulations are an integral part of the FPF Statutes, in accordance with article 101 of those Statutes.
2. The proposals for the changes to the Electoral Regulations shall be approved by three quarters of the delegates present, in accordance with the established in article 42, para. 2 of the FPF Statutes.

### Article 31 Subsidiary legislation

For everything that is not provided for by these regulations the rules of the Civil Code on associations with legal status shall apply.

### Article 32 Entrance into force

These regulations shall enter into force on the day following to their approval in the General Meeting of the Portuguese Football Federation.

